



Report Reference Number: A/20/16

To: Audit and Governance Committee

Date: 21 October 2020

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Lead Officer: Karen Iveson, Chief Finance Officer

Title: Audit and Governance Committee Annual Report 2019-20

Summary:

A draft Annual Report is provided for the Committee's consideration and approval.

Recommendation:

To approve the Audit and Governance Committee Annual Report 2019-20.

Reason for recommendation:

The Audit and Governance Committee is required, under Article 6 of the Constitution, to prepare an Annual Report reviewing its work during the previous municipal year.

1. Introduction and background

1.1 Article 6 of the Constitution requires the Audit and Governance Committee to prepare an Annual Report which should review its work during the previous municipal year.

2 The Report

- 2.1 A draft Annual Report is attached at Appendix A. This has been drafted by the Chair and the Democratic Services Officer and it is now available for the Committee to consider.
- 2.2 The Report has been structured in three sections:
 - An introduction from the Chair
 - A summary of the membership, role and work of the committee

- An appendix comprising a retrospective work programme and summary of decisions for 2019-20.
- 2.3 The Committee is asked to consider any amendments and approve the report for publication.

3 Legal/Financial Controls and other Policy matters

3.1 None.

4. Conclusion

4.1 The Committee is asked to approve the draft Annual Report 2019-20 to comply with the requirement of Article 6 of the Constitution.

5. Background Documents

None.

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Appendices:

Appendix A – Draft Audit and Governance Committee Annual Report 2019-20